

Fourth Annual
NICHOLASVILLE
St. "Nich"
CHRISTMAS FEST

St. "Nich" Christmas

2017 St. "Nich" Christmas Parade

Saturday, December 9, 2017 • 5:30 pm

(Entry Deadline: December 5, 2017)

*Please note: In order to participate in the St. "Nich" Christmas Parade all entries are required to attend a **MANDATORY MEETING** on Tuesday, December 5, 2017 at Central Bank, 301 North Main St. at 6:00 pm. This year will be No exceptions.*

Parade Entry Form Application

Name of Entry: _____
(Club name, School, Church, Etc.)

Contact Name: _____

Mailing Address: _____

Contact Phone: Day _____ Cell: _____

E-Mail: _____

Descriptive Title: _____
(Float, Walking Group, Automobile, Tractor, Etc.)

Parade Entry Fee: \$15.00 (Excludes Jessamine County School Groups)

St. "Nich" Christmas Parade Rules and Regulations

It is mandatory a signed copy of the St. "Nich" Christmas Parade Rules and Regulations accompany your entry form. You will not be able to participate in the parade without signed consent and all paper work filled out completely and submitted to the Jessamine Chamber of Commerce.

If you have any questions, please call Ronda May, at 859.887.4351 or ronda@jessaminechamber.com

Below is a check list to assist you when sending in your entry. Please sign all copies:

_____ Parade Entry Form

_____ St. "Nich" Christmas Parade Rules

_____ Certificates of Insurance

_____ Liability Waiver --**Must be filled out completely and submitted at the MANDATORY MEETING on Tuesday, December 5, 2017 at Central Bank, 301 North Main St. at 6:00 pm. No exceptions.**

Parade Day- You must present the *Safety Check List Form* to the Parade Safety Official

Submit the above documents along with your entry fee made payable to:

Jessamine Chamber of Commerce:
116 S Main St
Nicholasville, KY 40356

2017 St. "Nich" Christmas Parade Safety Check List

PARADE DAY: Float applicant must have Safety Checklist in his/her possession parade day.

Name of Entry: _____

**Float applicant must check off and sign this list along with a parade safety official.
Applicant, driver and spotters must be present at time of official inspection:**

Float Driver Parade Safety Official

| | | |
|-------|-------|--|
| _____ | _____ | Driver has proper view |
| _____ | _____ | Driver has ventilation |
| _____ | _____ | Driver has valid Drivers License, 21 + yrs, Insurance |
| _____ | _____ | Float has approved Fire Extinguisher |
| _____ | _____ | Brakes are in good working order |
| _____ | _____ | No extra gasoline on or around float |
| _____ | _____ | Standing float riders have body support |
| _____ | _____ | Tires are covered with sound material |
| _____ | _____ | Numbers are posted on each side of float |
| _____ | _____ | Float meets size requirements |
| _____ | _____ | Spotters are present |
| _____ | _____ | Proper number of riders for size of float |
| _____ | _____ | Waiver Forms Collected |
| _____ | _____ | Copy of Signed Rules and Regulations Collected |

St. "Nich" Christmas Parade Rules

In order to participate in the St. "Nich" Christmas Parade all entries (one representative per entry) are required to attend a **MANDATORY MEETING** on Tuesday, December 5, 2017 at Central Bank, 301 North Main St. at 6:00 pm. No exceptions.

1. **The completed Parade Liability Waiver and a copy of Certificates of Insurance are required at this meeting.** Instructions on location of line up and Logistics will be given during this meeting. The afternoon of the Parade, US 27 closes at 4 pm.
2. Drivers of all entrees must be 21 years of age and have a valid driver's license and proof of insurance.
3. **Certificates of Insurance** must accompany parade applications or presented at the Mandatory Meeting, December 5, 2017.
4. Nothing can be thrown from parade units (i.e. candy, Frisbees). Designated candy walkers can **hand out** candy along parade route. Spotters are not to give out candy-their role is to carry out safety procedures. **Throwing objects will result in immediate dismissal of parade entry.**
5. In order to be considered for judging, your float must be decorated to the theme of the parade. Santa Claus cannot be used on your Float, Car or Unit. No hoods or mask are allowed unless preapproved by St. "Nich" Christmas Parade Committee.
6. A public address system may be used for amplification of music and sound effects. Christmas Lights are allowed. Commercial messages are prohibited. All music must be appropriate for family entertainment.
7. Decorations around driver and prime mover should not impede driver's field of vision in any maneuvers along the parade route.
8. Each float should have number posted in clear view of the judges on each side of float.
9. Each float is required to have a fire extinguisher in case of emergency.
10. Floats cannot be more that 40 feet long, 13 feet high and 10 feet wide and must be made of sturdy material.
11. Mandatory requirement that each entry have 2 adult spotters, other than driver, to watch for any problems with participants/riders. Adult spotters must walk on each side of the float. The spotters role is to help keep spectators from approaching the float and to keep participants on the float.

- 12. All riders must remain on the float throughout the parade. No legs leaning over the sides of any units including pick up trucks. Participants must be completely on the trailer at all times.**
- 13. All floats will complete a safety check when they arrive at the parade route. All areas of the safety check must be passed for participation in parade. Copy of the Safety Check List is attached.**
- 14. The bed on which the float is constructed shall be sturdy and capable of carrying the loads imposed. Converted rubber-tired farm wagons are acceptable, but builders are responsible for keeping tires up and quick maintenance throughout the parade. Motor power shall be jeep, van, pickup truck, and if approved small garden tractors or golf units for some units. Note that motor power must be approved with specifications for floats. All vehicles must have power sufficient for parade flowing evenly. Any float that fails parade pace must be removed from the route promptly.**
- 15. All trailers must have tire area covered by a hard material, such as plywood or metal.**
- 16. Handholds or other support should be provided for all persons who are required to ride the float in a standing position. All temporary seating should be at least 18 inches from all edges of the unit.**
- 17. Floats using generators cannot have enclosed areas for riders. All Floats are required to have a Fire Extinguisher.**
- 18. Walking groups are limited to 30 people per entry. Organized bands and Drill Teams are excluded from this limit.**
- 19. All motorized units must proceed at a slow parade pace. No speeding up, skidding, sudden braking or wheelies will be allowed. Police, Sheriff Deputies or Parade Officials will immediately remove you from the parade lineup and you will not be allowed to participate in future parades.**
- 20. No tractor trailers or dirt bikes are allowed.**
- 21. Only clubs or organized groups with Registered National Membership may use Motorized Vehicles. A copy of Membership Certificate or Card must accompany entry form.**
- 22. Units and Marchers may not display signs or banners which in the judgment of the St. "Nich" Christmas Parade Committee or Parade Officials are inappropriate for this community event or for the vision of the event conceived by the St. "Nich" Christmas Parade Committee.**
- 23. Consumption of alcohol and/or possession of firearms are prohibited during parade participation.**

- 24. Each person participating in the parade must sign a waiver form. For participants under the age of 18, a parent or guardian must sign waiver form.**
- 25. All animals must be on leashes and completely controlled by their owners.**
- 26. As a courtesy of other participants in the parade, horse units must designate an individual from your organization or yourself to clean up after your horses at the staging area. Horse units without such a designated person will not be allowed to enter the lineup. Horses are to unload at Parade line up. Must be picked up at end of parade.**
- 27. Animals are forbidden in the Maple Grove Cemetery.**
- 28. All horses must be completely controlled.**
- 29. No one except the driver is allowed on farm tractors.**
- 30. All vehicles must be checked in and ready by 5:00 pm. A driver must stay with the vehicle at all times.**
- 31. The applicant shall be responsible that all rules and regulations are followed.**
- 32. In case of emergency, which may require police or fire vehicles, all entries are required to move as far to the right of the street as possible.**
- 33. St. "Nich" Christmas Parade Committee volunteers are not responsible for any accident during the parade.**
- 34. St. "Nich" Christmas Parade Committee reserves the right to add any rules or regulations at any time that provide safety for parade participants and/or spectators.**

Parade Officials, St. "Nich" Christmas Parade Committee and/or City of Nicholasville Police Department may deny any participant entry to the parade on the day of the parade if, Parade Officials, St. "Nich" Christmas Parade Committee and/or City of Nicholasville Police Department, the entrant has misrepresented any information on its Application Form, or if the entrant is deemed obscene, provocative or in any way unsuitable for the parade.

Participation in the St. "Nich" Christmas Parade is by Invitation Only. St. "Nich" Christmas Parade Committee, reserves the right to invite, reject or accept any parade participant for any reason whatsoever, and to determine participation based on diversity, suitability for the occasion and the experience related to prior participation.

The Committee's and the Judges' decisions as to the classification of parade units are final.

Any entry violating rules or behaving in an unsafe manner will be subject to immediate removal from the parade by a member of the St. "Nich" Christmas Parade Committee and City of Nicholasville Police Department.

***I, _____, have read this complete application
(Print Name of Contact Person)
including Rules and Regulations and agree to abide by all Rules and Regulations.***

Signature

Date

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(Attach additional sheets if more space is needed)